



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331

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P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: **PJ-1**

July 25, 2002

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**LADERA COUNTY PARK RESTROOM FACILITY REPLACEMENT PROJECT
ADOPT, ADVERTISE, AND AWARD
SPECS. 5462; C.P. 69221
SUPERVISORIAL DISTRICT 2
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND THE
DIRECTOR OF PARKS AND RECREATION THAT YOUR BOARD:**

1. Find that the project is categorically exempt under the California Environmental Quality Act, Sections 15301 (l)(4), 15302 (c), and 15304 (b), and under Classes 1(h)(4), 2(a), and 4(c) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.
2. Approve demolition of the fire-damaged restroom facility at Ladera County Park, 6027 Ladera Park Avenue, Los Angeles, California 90056.
3. Adopt plans and specifications to construct the Ladera County Park Restroom Facility Replacement Project at an estimated construction cost between \$153,190 and \$210,636 funded by net County cost, and instruct the Executive Officer to advertise for bids to be received and opened on September 4, 2002, in accordance with the "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B).

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4. Authorize the Director of Public Works to award the construction contract to the apparent lowest bidder meeting the criteria adopted by your Board, within the estimated construction cost, and to deliver the project. Authorize the Director of Public Works to execute a contract in the form previously approved by County Counsel to be financed from net County cost and to establish the effective date following receipt of approved Faithful Performance and Labor and Materials Bonds and insurance certificates filed by the contractor.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Ladera County Park, on 15.9 acres, offers a community/recreation center, multipurpose room, basketball and tennis courts, baseball field, play areas, picnic areas, restroom facilities, and a park office building.

In January 2002, one of the existing stand-alone restroom facilities was severely damaged by fire. The damaged facility is located next to the park's major picnic area and has been closed since the fire. The nearest restroom facility is a significant distance away with limited access for disabled patrons. As a temporary measure, portable toilets have been provided by Parks and Recreation for the patrons' use.

On May 14, 2002, your Board approved an appropriation adjustment for \$331,000 to demolish and replace the 733-square-foot restroom facility. Plans and specifications have been completed and we are now prepared to solicit construction bids. In order to expedite this project, we are recommending that the Director of Public Works be authorized to award and execute the contract within the construction cost estimate range. This will allow Public Works to employ an aggressive project management schedule to replace the existing restroom facility and minimize inconvenience to park patrons. The aggressive schedule will save approximately one month by eliminating the time to return to your Board for award of the contract.

Implementation of Strategic Plan Goals

These actions are consistent with the County's Strategic Plan Goals of Fiscal Responsibility and Children and Families' Well-Being as they involve an investment in public infrastructure and will enhance recreational opportunities and the quality of life for children and families.

FISCAL IMPACT/FINANCING

Public Works' estimated fair construction cost is between \$153,190 and \$210,636. The total project cost, including plans and specifications, plan check, construction, equipment, consultant services, miscellaneous expenditures, and County services is currently estimated at \$331,000. The total construction budget of \$231,700 includes a \$21,064 change order contingency.

In the event the lowest responsive bid received exceeds the estimated construction cost, a contract will not be executed. The Chief Administrative Office will work with Parks and Recreation to identify additional funding resources and will return to your Board with a recommendation for implementation of the project.

The proposed project improvements are funded entirely from an allocation of the Second District Capital Project net County cost.

Operating Budget Impact

This project is limited to the replacement of an existing facility. Accordingly, Parks and Recreation anticipates no start-up costs nor any increase in operational costs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, previously approved as to form by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract. In addition, the specifications encourage the successful bidder to employ at-risk youth as required by the Safe Neighborhood Parks Propositions and your Board.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program participants for future employment.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Los Angeles County Code 2.203 (Contractor Employee Jury Services Program).

ENVIRONMENTAL DOCUMENTATION

The proposed project has been reviewed and determined to be categorically exempt under CEQA according to Sections 15301 (l)(4), 15302 (c), and 15304 (b) and under Classes 1(h)(4), 2(a), and 4(c) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the proposed project will be located on the same site as the existing structure and will have the same purpose and function.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B).

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the Office of Small Business website.

Participation by Community Business Enterprises in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The demolition and construction schedule has been coordinated with Parks and Recreation to maintain a substantial level of service and access to the park and its buildings during construction. The existing restroom facility has been closed since the fire. Temporary restrooms are currently being provided and will continue to be provided until completion of construction.

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CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office (Capital Projects), Parks and Recreation, and Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

TIM GALLAGHER
Director of Parks and Recreation

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cc: County Counsel
Department of Public Social Services (GAIN Program)

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ENCLOSURE A

**LADERA COUNTY PARK RESTROOM FACILITY REPLACEMENT PROJECT
ADOPT, ADVERTISE, AND AWARD
SPECS. 5462 ; C.P. 69221**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Authorization to Proceed for Construction Documents	04/15/02*
Construction Documents	06/18/02*
Jurisdictional Approvals	06/26/02*
Board Adopt and Advertise	08/06/02
Award Construction Contract	09/18/02
Construction Start	10/15/02
Substantial Completion	01/13/02
Final Acceptance	04/02/03

* Indicates actual date

II. PROJECT BUDGET SUMMARY

Budget Category	Board Approved Project Budget
Plans and Specifications	\$ 22,207
Construction Administration	2,479
Total Plans, Specifications, and Construction Adm.	\$ 24,686
Plan Check	\$ 4,230
Construction	\$ 210,636
Change Order Contingency	21,064
Total Construction	\$ 231,700
Other Consultant Services	\$ 1,040
Miscellaneous Expenditures	\$ 11,530
County Services	\$ 57,814
TOTAL	\$ 331,000

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ENCLOSURE B

**LADERA COUNTY PARK RESTROOM FACILITY REPLACEMENT PROJECT
ADOPT, ADVERTISE, AND AWARD**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC. FEE</u>	<u>DATE OF BID OPENING</u>
2	5462	Ladera County Park Restroom Facility Replacement Project 6027 Ladera Park Avenue Los Angeles, CA 90056	\$50	09/04/02

Copies of the project manual and drawings may be obtained at the Cashier's Office, Department of Public Works, 1st Floor, 900 South Fremont Avenue, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office before 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11:00 a.m. on this date in the 8th Floor Conference Room, 900 South Fremont Avenue, Alhambra, California 91803-1331.

Bids must conform to the drawings, project manual, and all bidding requirements. This project requires the prime contractor to possess a "B" license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, the Department can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 S. Fremont Ave.), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 S. Ave. Fremont), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de Lunes a Jueves de las 7:00 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated August 6, 2002.

Specs. 5462

VIOLET VARONA-LUKENS, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES